

## How to Claim Connect Missouri 2019 Continuing Education Credits


Because Connect is a CMP Preferred Provider, education from this event has been pre-reviewed by the Events Industry Council and requires no additional documentation on your part. Approved sessions are added automatically to your portal account; all you need to do is edit each Preferred Provider record and indicate the number of clock hours of education you attended and are claiming.

**Log in to your account at [eventscouncil.org](http://eventscouncil.org) to actively claim CE Hours uploaded to your portal account.**


**Click “Add/Edit Continuing Education”**




### My CMP Continuing Education


Session Course/Title	Date	Reported By	Clock Hours
Connect Event Session 1 - Jane Smith	10/12/2018	Events Industry Council	0.00
Connect Event Session 2 - Jane Smith	10/24/2018	Events Industry Council	0.00
Connect Event Session 3 - Jane Smith	11/15/2018	Events Industry Council	0.00


Add/Edit Continuing Education

**Click “Edit,” claim the # of hours attended and click “Continue”**


Add

Session Course/Title	Date	Reported By	Clock Hours		
Connect Event Session 1 - Jane Smith	10/12/2018	Events Industry Council	0.00	 Edit	Delete
Connect Event Session 2 - Jane Smith	10/24/2018	Events Industry Council	0.00	 Edit	Delete
Connect Event Session 3 - Jane Smith	11/15/2018	Events Industry Council	0.00	 Edit	Delete

Back
Cancel
Save and Exit
Continue


**Reference the following table when uploading information for sessions attended to your EIC portal account:**

Session Course/Title	Date	Domain	Hours
<b>Education Sessions: Monday, Nov. 11 • 3:30-4:30 p.m.</b>			
Rockin' Your Leadership	11/11/2019	G: Meeting or Event Design	1.00
<b>Education Sessions: Tuesday, Nov. 12 • 10-11 a.m.</b>			
Innovate Your 4x4 Event Strategy	11/12/2019	A: Strategic Planning	1.00
<b>Education Sessions: Tuesday, Nov. 12 • 1:30-2:30 p.m.</b>			
Keynote With Kirk Elmqvist	11/12/2019	B: Project Management	1.00