

## How to Claim 2019 Continuing Education Credits

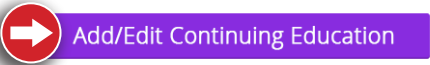
Because Connect is a CMP Preferred Provider, education from this event has been pre-reviewed by the Events Industry Council and requires no additional documentation on your part. Approved sessions are added automatically to your portal account; all you need to do is edit each Preferred Provider record and indicate the number of clock hours of education you attended and are claiming.

**Log in to your account at [eventscouncil.org](http://eventscouncil.org) to actively claim CE Hours uploaded to your portal account.**


Click **“Add/Edit Continuing Education”**




### My CMP Continuing Education


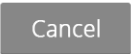
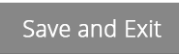

Session Course/Title	Date	Reported By	Clock Hours
Connect Event Session 1 - Jane Smith	10/12/2018	Events Industry Council	0.00
Connect Event Session 2 - Jane Smith	10/24/2018	Events Industry Council	0.00
Connect Event Session 3 - Jane Smith	11/15/2018	Events Industry Council	0.00



Click **“Edit,”** claim the # of hours attended and click **“Continue”**



Session Course/Title	Date	Reported By	Clock Hours		
Connect Event Session 1 - Jane Smith	10/12/2018	Events Industry Council	0.00		<a href="#">Delete</a>
Connect Event Session 2 - Jane Smith	10/24/2018	Events Industry Council	0.00		<a href="#">Delete</a>
Connect Event Session 3 - Jane Smith	11/15/2018	Events Industry Council	0.00		<a href="#">Delete</a>

**Reference the following table when uploading information for sessions attended to your EIC portal account:**

Session Course/Title	Date	Domain	Hours
Bringing Mindfulness to Your Faith Meetings	10/29	B: Project Management	1.00
Extreme Engagement: Creating Irresistible Meetings	10/29	G: Meeting or Event Design	1.00
AV Smackdown: 3rd Party vs. In-House AV Companies	10/29	G: Meeting or Event Design	1.00
Rockin' Your Leadership	10/29	H: Site Management	1.00
Indispensable	10/29-10/30	A: Strategic Planning	.75
How to Help Your Speakers Help Themselves	10/29	G: Meeting or Event Design	.75
Extreme Event Tech for Today and Tomorrow	10/29	G: Meeting or Event Design	.75
Walk It Out: How to Host a Faith Stroll at Your Next Conference	10/29	G: Meeting or Event Design	.75
Strategic Contracts: Think Before You Ink	10/30	B: Project Management	1.00
#MeetingsToo: Prevent Sexual Harassment at Events	10/30	C: Risk Management	1.00
Healthy Meeting Reboot	10/30	G: Meeting or Event Design	1.00

<b>Session Course/Title</b>	<b>Date</b>	<b>Domain</b>	<b>Hours</b>
Bringing Mindfulness to Your Faith Meetings	10/30	B: Project Management	.75
Extreme Engagement: Creating Irresistable Meetings	10/30	G: Meeting or Event Design	.75
Crisis Avoided, Elements of a Risk Management Plan	10/30	C: Risk Management	.75
Walk It Out: How to Host a Faith Stroll at Your Next Conference	10/30	G: Meeting or Event Design	.75
Keynote with Dana Spinola	10/29	F: Stakeholder Management	1.00
Keynote with Austin Hatch	10/30	E: Human Resources	1.00
Keynote with Tim Tebow	10/30	G: Meeting or Event Design	.75